***Program Overview & Student Application Process:***

**Work Study Scholarship Program**

**PROGRAM OVERVIEW**

Our program provides you with valuable, hands-on projects and job shadowing experiences, as well as coaching, and mentoring by workforce professionals – all while you complete high school or attend college.

When you apply, name the local business to which you are employed with once selected into the Work Study Program. You will have an opportunity to work for an hour or more each day or for specified hours each week, depending upon your school schedule and the business’ work schedule. Student applications are due **September 30** for the fall, and **February 28** for the spring.

Upon successful completion of each semester in the program, you will receive a $500 Nex-Generation Work Study Scholarship, paid directly to you via direct deposit.

At the conclusion of each semester, you will be required to write a short, one-page essay that summarizes your Nex-Generation Work Study experience as well as submitting the Performance Learning Objectives (PLO) form detailing tasks completed and skills gained. You will submit both the essay and the PLO form through the Nex-Gen portal.

**Eligibility:**

**High school or college students (age 16+)** living in or attending school in one of the following 28 Kansas counties are eligible to apply: Barton, Cheyenne, Cloud, Decatur, Ellis, Ellsworth, Gove, Graham, Jewell, Lincoln, Logan, Mitchell, Norton, Osborne, Ottawa, Phillips, Rawlins, Republic, Rooks, Rush, Russell, Saline, Sheridan, Sherman, Smith, Thomas, Trego, and Wallace.

*For the application process, please see the next page.*

**How to Apply:**

Step 1: Go to <https://nex-generation.secure-platform.com:443/workstudy> to find the Work Study Application on the portal

Step 2: Create an account on the portal (if you don’t already have one)

Step 3: Complete application and upload résumé

Step 4: At the conclusion of your Work Study semester, you will be required to write a one-page essay that summarizes your experience and what skills you gained throughout the semester with the business you worked at, as well as submitting a Performance Learning Objective (PLO) form detailing tasks completed. You will submit both the essay and the PLO form through the Nex-Gen portal.

**How Students Are Selected:**

Students are selected on a **first-come/first-serve basis** each semester, based on availability of funds. Students may participate in multiple semesters. There are only 100 Work Study student applications open for the 2025 Fall semester.

**Program Coordinator**

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